Requests For REGRADES May Be Make Only For Matters Of The Following Nature:

- Mathematical Errors: incorrect addition; failure to grade an entire problem; failure to transcribe the correct point value from the page to the cover sheet

- UNAMBIGUOUS misinterpretation of the student's solution. When this happens, a complete solution must be carefully worked out below, or attached, and used as reference in the request. You should realize that a request for regarding may lead to a REDUCTION of the original grade. The entire exam is reevaluated, not just the problem you stated was incorrect.

- Request for regrading must be received in mailbox (3174) by 5 p.m. within one Calendar week of the return of the graded exams to the class.

- YOU MUST MAKE A COPY OF THE EXAM FOR YOURSELF.

- HAND IN THE ORIGINAL FOR REGRADING.

- EXAMS DONE IN PENCIL WILL BE LOOKED AT VERY CAREFULLY.

- USE THE OTHER SIDE OF THIS SHEET FOR YOUR REGRADE REQUEST.
REGRADE REQUEST

Last Name:__________________ First Name:__________________

Course:______________ Professor:__________________

Please read and follow the directions on the other side of this form.

Student’s Comments:

Remarks from Re-grader to Student

Grade Changed From_______ To _______/Grader’s Initials